



## Volunteer Application

Date \_\_\_\_\_  
Name \_\_\_\_\_ D.O.B \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone (home) \_\_\_\_\_ (work) \_\_\_\_\_ (cell) \_\_\_\_\_  
E-mail Address \_\_\_\_\_

**Please mail form to Trish at Women's Crisis Center, 111 East Third Street, Maysville, KY 41056  
or email to [latrishac@wccy.org](mailto:latrishac@wccy.org)**

**A. Work Experience**

(Please list last three positions held: employer, address, date employed & position held)

**B. Educational Background**

(school, years or degree completed, major)

**C. List previous volunteer experiences, if any**

**D. Do you have any special skills, such as knowledge of foreign languages, ASL, Social Work Or Psychology background, teaching, writing, or public speaking experience, etc.?**

**E. How did you become interested in issues of rape, domestic violence, and child sexual abuse?**

F. How comfortable would you be working with people of different economic, religious, ethnic or cultural backgrounds, and/or sexual orientation?

G. How did you hear about Women's Crisis Center Volunteer Training?

H. Check areas of volunteer work in which you may be interested:

\_\_\_\_\_ **Runners:** Be available for overnight, weekends and holidays as agreed upon between the volunteer and WCC staff in charge of scheduling.

*During scheduled shift, runner is to ....*

- call WCC staff prior to their shift to confirm phone number where they can be reached.
- respond to Meadowview Regional Hospital and Fleming Co. Hospital or a secured police department, upon request from shelter staff.
- provide victims with emotional support and information about Women's Crisis Center's services.
- transport client and their children from hospital or police station to shelter.
- remain in contact with shelter staff while on a run to the hospital emergency department or police station.

\_\_\_\_\_ **Back-up-Runner:** Be willing to be available for overnight, weekends and holidays as agreed upon between the volunteer and WCC staff in charge of scheduling if the scheduled runner is already on a run or if scheduled runner does not respond when called by hotline staff. Duties of the Back-up-Runner are the same as a Runner (see bullets above).

\_\_\_\_\_ **Public Education:** Going out to the schools and helping the Public Education Specialist conduct programs for the schools.

Going to community awareness events and manning a booth with information about Women's Crisis Center and its services.

*The volunteer will ....*

- arrive at the agreed upon location in a timely manner.
- remain professional in their response to inquiries about Women's Crisis Center and its services.
- dress appropriately.

\_\_\_\_\_ **Office Coverage:** As office coverage your duties could be a variety of things:

- answering the phone/crisis line
- making copies
- putting together packets
- putting together and filing files
- stuffing, addressing, and post marking letter
- typing letter and other materials
- and other related office duties

\_\_\_\_\_ **Court Advocate Assistant:** help court advocate when there is an abundance of clients in court, by sitting with the clients during court as a support to the client.

\_\_\_\_\_ **Special Events:** Community fundraising events, helping put them together, and help during the event.

\_\_\_\_\_ **Holiday Assistance:** help with holiday activities and party, for staff, and for clients and their children.

\_\_\_\_\_ **Shelter Coverage:** As shelter coverage you duties could be a variety of things

- answering the phone/crisis line
- answering the doors
- taking care of clients needs. helping with the childrens crafts and activities
- watching the children while mothers are at school or at appointments.
- transporting clients to appointments, school, activities, etc.

\_\_\_\_\_ **Scrap booking:** working on our agency scrap books and keeping them up to date.

\_\_\_\_\_ **Gardening:** Planting flowers, bushes, trees etc., weeding the flower beds, watering the plants.

\_\_\_\_\_ **Auxiliary Staff at Residential Shelter:** With additional training, this is a paid position that offers back-up staff for shelter.

I. At what time are you interested in volunteering?

\_\_\_ AM flexible

\_\_\_ Prefer evenings

\_\_\_ PM flexible

\_\_\_ Prefer days

\_\_\_ Prefer weekends

\_\_\_ other (explain) \_\_\_\_\_

J. List three people who have known you for at least two years

(name, address, phone, organization, how you know them)

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